

John DiCerbo

46 Putnam Rd, Holden, MA 01520

John@jdicerbo.com

C: 774.364.4438 H: 508.829.5446

Linkedin.com/in/jdicerbo

Summary

- Expert in Adobe CS6
- Proficient in HTML, CSS, JavaScript, PHP and MySQL
- Trained in basic manufacturing processes
- Lean Six Sigma training
- Proficient in Microsoft Office
- Independent
- Quick Learner
- Dependable

Experience

Christmas Tree Shops (Shrewsbury, MA) – Pricing and Inventory, 2014-Present

- Use rollers to remove merchandise from delivery truck.
- Price and prepare merchandise to go to sales floor using barcode scanner and pricing guns.
- Work with team of 3-6 to accomplish tasks.

Omni Services, Inc. (Worcester, MA) – Marketing Assistant, 2012-2014

- Customized sales materials for clients.
- Updated generic sales materials.
- Web site and intranet upkeep.

smith&jones (Sturbridge, MA) – Freelancer, 2011

Designed advertising for clients using Adobe CS software including:

- Posters
- Magazines
- Newspaper ads
- Brochures
- Web pages
- Banner ads

smith&jones (Sturbridge, MA) – Intern, 2011

Designed advertising for clients using Adobe CS software including:

- Posters
- Magazines
- Newspaper ads
- Brochures
- Web pages
- Banner ads

Rollstone Studios (Fitchburg, MA) – Intern, 2010

- Designed posters, flyers, bookmarks and signs for the studio
- Helped customers and performed transactions.

Education & Certification

Advanced Manufacturing Industrial Readiness Training - Mount Wachusett Community College, 2015

Certified Production Technician (Quality and Safety) - MSSC, 2015

National Career Ready Certification (Gold Level) - ACT, 2015

BS Communications Media: Graphic Design - Fitchburg State University, Fitchburg, MA, 2012

Continued Education - Online courses at O'Reilly School of Technology, 2014:

- Introduction to HTML and CSS
- Modern JavaScript: An Introduction
- Introduction to PHP.